

LETTER OF RECOMMENDATION

Applicant

Name: _____
last, first middle

Current field of study: _____ Date of Birth: _____

Dear Referee,

Your recommendation is an important part of the admission process at TUHH and NIT. Please, write candidly about the applicant. In particular, we kindly ask you, to

- Indicate how long and in which capacity you have known the applicant,
- Discuss both the applicants past achievements in his/her field of study and the future potential,
- Describe motivation, intellect, creativity, planning and organization skills, team work, leadership and maturity of the applicant,
- Indicate the applicant's rank in class, school, or university,
- Assess the applicant's aptitude in non-subject or extra curricular related areas which he/she shows in activities and achievements outside his/her field of study if possible,
- Compare the applicant with other students you have recommended for graduate studies in Engineering and/or abroad already before,
- Comment on the applicant's general communication skills and English proficiency.

Attach your letter of recommendation to this form and put it in an envelope and attach a seal or a stamp across or sign your name on the envelope. Kindly return the sealed envelope to the applicant. Your recommendation will remain confidential. In case you want to sent the recommendation through e-mail use this address: **admission@nithh.de** - Thank you very much for your kind co-operation!

Sincerely yours,
NIT Selection Committee

Applicant's Rank in Class, School or Year

<u>Please tick: ✓</u>	Top 5%	Top 10%	Top 25%	Top 50%	Bottom 50%
Academic performance	_____	_____	_____	_____	_____
Intellectual potential	_____	_____	_____	_____	_____
Creativity	_____	_____	_____	_____	_____
Motivation	_____	_____	_____	_____	_____
Ethics/Integrity	_____	_____	_____	_____	_____

Please tick: ✓

- Particularly worthy of being promoted
Worthy of being promoted
Not worthy of being promoted

Referee

Name: _____ Title: _____

Institution: _____ Position: _____

E-mail address: _____ Date: _____

Phone: _____ Signature: _____

Official seal of your university institute or department or company: